



Automated Inspection Scheduling By Phone

To schedule an inspection please call 1-888-606-3726. This system also supports text message scheduling. Please text your email address to the above number for instructions.

Using a touch tone phone, you will need your Building Permit Number and Inspection Code.

- You will be prompted whether you want to schedule (1) or cancel (2) an inspection
- The correct permit type must be selected. Please listen to all options.
- When entering your permit number, you must enter a total of 8 digits, including the zeros
- A three (3) digit inspection code is required - again enter any zeros
- The date you are requesting your inspection for must be entered in MMDDYY format

If the request is accepted, you will receive confirmation at the end of the recording.

Example #1: Schedule a Frame Inspection on Permit# BR18-004764 for February 23, 2019

- (1) to Schedule an inspection
- (2) for Residential Building Permit
- Enter 18004764 for the Permit Number
- Enter code 109 for Frame Inspection
- Enter 022319 for the date

Example #2: Schedule a Mechanical Rough In on Permit# M19-000075 for June 15, 2019

- (1) to Schedule an inspection
- (5) for Mechanical Permit
- Enter 19000075 for the Permit Number
- Enter code 409 for Mechanical Rough In
- Enter 061519 for the date

What are the specific inspection codes?

- Please see the table below for inspection codes to be used with the automated phone system:

Automated Inspection Code List

BUILDING			
102	B - STEMWALL	125	B - FINAL FENCE
103	B - SLAB / MONO-SLAB	126	B - FINAL DEMO
104	B - FOOTER	127	B - FINAL SCREEN STRUCTURE
105	B - LINTEL	128	B - FINAL SIGN
106	B - SHEATHING - ROOF	130	B - FINAL STUCCO/SIDING
107	B - EXTERIOR WALL COVERING ROUGH	131	B - DRYWALL - NON RATED
108	B - FINAL EXTERIOR WALL COVERING	132	B - METAL LATH
109	B - FRAME	134	B - FINAL SOLAR PANELS
110	B - INSULATION ROUGH	135	P - PIPE INSULATION
111	B - FINAL ROOF	136	B - FINAL DOOR INSPECTION
112	B - FINAL MISC BUILDING	137	B - FINAL WINDOW INSPECTION
113	B - INSULATION FINAL	138	B - FINAL SINGLE FAMILY RESIDENCE
114	B - ROOF - INSULATION	139	B - FINAL POOL SCREEN ENCLOSURE
115	B - SHEATHING - WALLS	140	B - FINAL COMMERCIAL - NEW
116	B - ROOF - DRY IN	141	B - FINAL COMMERCIAL - ADDITION
117	B - CEILING AIR BARRIER	142	B - FINAL COMMERCIAL - CHANGE OF USE
118	B - TILT WALL	143	B - FIREWALL FINAL INSPECTION
120	B - FIREWALL SCREW PATTERN	144	B - FINAL COMMERCIAL - ALTERATION
121	B - CEILING GRID	145	B - FINAL CONSTRUCTION TRAILOR
122	B - FIREWALL ANNULAR SPACING	146	B - FINAL MOBILE HOME
123	B - FIREWALL FRAMING	147	B - FORMBOARD SURVEY
124	B - FINAL UTILITY BLDG		

ELECTRIC			
210	E - SIGN FINAL	217	E - FINAL PHOTOVOLTAIC SYSTEM
211	E - UNDERGROUND	218	E - PREPOWER FINAL
212	E - ROUGH	219	E - CEILING ROUGH
213	E - FINAL	220	E - WALL ROUGH
214	E - CHANGE OF SERVICE	221	E - FOOTER/SLAB BONDING
215	E - TEMPORARY POLE	222	E - METER REPAIR
216	E - T.U.G.		

PLUMBING/GAS			
311	P - SEWER	320	P - GREASE TRAP FINAL
312	P - TUB SET (RESIDENTIAL)	321	P - FINAL SOLAR WATER HEATER
313	P - FINAL	322	P - UNDERGROUND
314	G - ROUGH	324	G - MEDICAL GAS ROUGH
315	G - FINAL	325	G - MEDICAL GAS FINAL
316	P - ROUGH (COMMERCIAL)	326	P - ROOF STORM DRAIN ROUGH
317	P - 2ND ROUGH (COMMERCIAL)	327	P - ROOF STORM DRAIN FINAL
318	P - SANITARY LINE - PRESSURE TEST	328	G - PIPING UNDERGROUND
319	P - GREASE TRAP ROUGH IN		

MECHANICAL			
409	M - ROUGH IN	416	M - INSULATION WRAP
410	M - FINAL	417	M - GREASE DUCT WRAP
411	M - CEILING ROUGH	418	M - LIGHT/WATER TEST
412	P - STEAM/CHILL WATER ROUGH	419	M - HOOD SYSTEM FINAL
413	M - FIRE DAMPE ANGLE	420	M - HOOD SYSTEM ROUGH
414	M - FIRE DAMPER ANNULAR SPACE	421	M - HOOD SYSTEM INSULATION
415	M - FIRE DAMPER FRAME		

POOL			
601	POOL - PLUMBING ROUGH	606	POOL - FINAL
602	POOL - SHELL	607	POOL - BONDING GRID
603	POOL - OPEN DITCH PIPING	608	POOL - ELECTRIC ROUGH
604	POOL - DECK	609	POOL - PLUMBING FINAL
605	POOL - SAFETY	610	POOL - ELECTRIC FINAL