CITY OF SANFORD
BUILDING DIVISION

Demolition Permit Guidelines

Building Permits are to be applied for using the City of Sanford online portal:
www.citizenserve.com/sanford

SUBMITTAL REQUIREMENTS

(The following paperwork shall be uploaded in .pdf format for review)

- Demolition Permits are valid for thirty (30) days upon issuance.
- A licensed General, Building or Residential Contractor is required for issuance of a Demolition Permit, as required by and limited under 489.105 Florida Statutes.
    - The "Owner/Builder" Exception is not applicable.
- Applicant must submit a Demolition Plan, which shall consist of a site plan indicating the structure that will be demolished as well as the general location and type of utilities (water, sewer, gas, electric) that will be disconnected.
- Demolition Plan shall indicate whether any accessory structures will also be demolished or will remain.
- Demolition Plan shall include the location of any pools or septic tanks, in which removal or abandonment will be required.
- A copy of an onsite sewage disposal system abandonment permit that has been issued by the Seminole County Health Department. (if applicable)

Partial Demolitions (Commercial & Residential)

**The partial interior or exterior demolition of existing commercial or residential spaces will not be issued as a Demolition Permit. This type of work will require an Alteration permit including at least an existing and proposed floor plan indicating the extent and location of the demolition – in addition to required submittal documents for any alterations or renovations.