



PERMIT EXTENSION REQUEST

All permit extension requests must be made **prior to** the original permit expiration date.

Final approval of permit extensions is at the discretion of the Building Official.

**** Demolition Permits will not be granted an extension****

Permit #: _____

Address: _____

Contractor: _____

Permit Issue Date: _____ Permit Expiration Date: _____

Reason for Extension: _____

Permit Contact: _____ Contact Email: _____

After completing the information above, please email a copy of this request to building@sanfordfl.gov. The request must be received prior to the expiration date of the permit. Failure to request an extension prior to the expiration date may result in the complete resubmittal of the permit.

After review of your extension, you will be notified by email with a copy of this form and the new expiration date will be reflected on your permit online. If the permit extension is denied, the reason will be documented below.

Building Official Approval: _____ New Expiration Date: _____

Building Official Denial: _____

Reason for Denial: _____
