



Wall Permit Guidelines

Building Permits are to be applied for using the City of Sanford online portal:

www.citizenserve.com/sanford

SUBMITTAL REQUIREMENTS

(The following paperwork shall be uploaded in .pdf format for review)

- Copy of a contract, signed by the contractor and the property owner, indicating the documented construction value of the project.
- Provide a site plan indicating the proposed location
- Provide digitally signed & sealed engineered drawings. Wind design data required on drawings per FBC 1603.1.4 to meet 129mph ultimate wind speed for risk category I buildings and structures.
 - Plans to include all foundation details – footer designs
 - Plans must specify the type of material used for the wall
- Provide gate attachment details for subdivision walls (if applicable)
 - Indicate gate construction
 - Provide any electrical details associated with an automatic gate

Please Note: A separate electric sub-permit will be required for an automatic gate features

Landscape walls under 4 feet in height (measured from grade) do not require a Building Permit. No fencing or structures are permitted to be placed on top of landscape walls (this will require a Building Permit).

Wall Permits are considered an accessory on the property and are required to be permitted separately