City of Imperial
Community Development Department
Phone Number: (760) 355-3335
Fax: (760) 355-4178
www.cityofimperial.org/engineering-division

Engineering Permit Application

PERMIT No._____
(CITY USE ONLY)

Applicant/Owner Information

Applicant:_____
Contact Person:_____
Mailing Address:_____
Phone:_____
Fax:_____
E-mail:_____

Owner Name(s):_____
Mailing Address:_____
Phone:_____
Fax:_____
E-mail:_____

Contractor Information

CA Licensed Class:_____
CA License Number:_____
Business Name:_____
Business License Number:_____

I hereby affirm that I am licensed under provisions of Chapter 9 of Division 3 of the state of California Business and Professions Code, commencing with Sec. 7000. and my licensed is full force and effect.

Signature_____Date:_____

Project Information

Project Location (address):_____

Existing Zoning:_____
Valuation:_____

Assessor's Parcel Number(s):_____

Parcel/Lot Size:_____
Building Sq. Ft:_____

Detailed Project Description (attach additional sheets if necessary):_____

Filling Fees

Every application, request for permit, or request for a planning review or service procedure to the Community Development Department shall include a fee and deposit as prescribed herein. The department shall not accept or receive any such request without the proper fee, and no fee shall bewaived by the department.

Use/Cost of Consultants

The Community Development department, at the discretion of the Community Development Director, may use or employ outside independent consultants to assist in processing applications, conduct special studies or provide expertise not available within the department.
The cost for such consultants shall be a charge against the project and is in addition to the City's fees. As consultant fees are paid, the applicant may be required to maintain the deposit at a level determined by the Community Development Director. Failure to maintain the required deposit shall result in a cessation in the processing of the subject application. The City shall return that portion of the deposit, if any, remaining at project completion. In accordance with City policy to ensure cost recovery, Staff time spent on these projects will be tracked, and developers will be billed based on actual labor, material, equipment and the indirect cost rate. The deposit amount will be maintained in a City Trust Fund account and used to pay for staff and consultant services on a time-and -materials basis. If the consultant's services amount exceeds the deposit, the applicant will be billed for the difference. The deposit must be maintained in the full amount as directed by the Community Development Director.

Applicant is responsible for any fees associated with the City of Imperials' City Clerk office and any department required for processing the said application from the Imperial County.

Fire Department Fees are paid and processed separately from the Community Development Department.

Community Development Department-Engineering Fees:

PERMIT TYPYE:	FEE:	DEPOSIT: (TIME & MATERIALS)
Engineering Inspection (For every inspection request)	$208.00	
Encroachment Permit-Commercial	$208.00	$1,000.00
Encroachment Permit-Residential	$208.00	$500.00
Engineering Pre-Application Review	$257.50	$1,000.00
Engineering Plan Review	$257.50	$5,000.00
Engineering Construction Permit	$257.50	$5,000.00
Engineering Plan Review-Revision to Approved Plans	$257.50	$500.00
Engineering Report (Any documents Requested)	$257.50	$500.00
Engineering Report Review-Residential Project	$257.50	$500.00
Engineering Report Review-Commercial Project	$257.50	$1,000.00
Engineering Report Review-Industrial Project	$257.50	$2,000.00

Indemnification Agreement

Applicant and Owner agree, as part of and in connection with each and any of the application(s), to defend, indemnify, and hold harmless the City of Imperial ("City") and its officers, contractors, consultants, attorneys, employees and agents from any and all claim(s), action(s), or proceeding(s) (collectively referred to as "proceeding") brought against City or its officers, contractors, consultants, attorneys, employees, or agents to challenge, attack, set aside, void, or annul. Any approvals issued in connection with any of the above described application(s) by City. Applicant's defense and indemnification of City set forth herein shall remain in full force and effect throughout all stages of litigation including any and all appeals of any lower court judgments rendered in the proceeding. After review and consideration of all of the foregoing terms and conditions, Applicant, by its signature below, hereby agrees to be bound by and to fully and timely comply with all of the foregoing terms and conditions.

Executed at _____ California on_____ , 20_____

Applicant

By: Signature:_____

Printed Name_____

Title:_____

Property Owner
(If different from Applicant)

By: Signature:_____

Printed Name_____

Title:_____

Signatures

The undersigned hereby declare and certify that they are all the owners of the property described in this application and that the information stated above and on forms, plans and other materials submitted herewith in support of the application is true and correct to the best of our knowledge.

Applicant

By: Signature:_____

Printed Name_____

Title:_____

Property Owner
(If different from Applicant)

By: Signature:_____

Printed Name_____

Title:_____